

BIA
General Membership Meeting
EVENT DISPLAY/SPONSORSHIP GUIDELINES

1. Cost: \$250, paid in full prior to event. **FIRST-PAID, FIRST-RESERVED BASIS.**
2. Sponsorship does not include event registration costs.
3. Setup must be completed no later than 30 minutes prior to event registration.
4. Breakdown shall occur after meeting adjournment.
5. Display should be staffed continuously during event registration and should not be staffed during event program.
6. BIA will provide one draped 6 foot table and two chairs. For your purposes, you may wish to provide extension cord, table decorations, door prize.
7. Nothing can be attached to facility walls.
8. Responsible person: _____
Company: _____
Telephone: _____
Fax: _____
E-Mail: _____

Event Date _____

Signature _____

Date _____

Check must accompany completed form

Please return form and check to:

Building Industry Association of the San Joaquin Valley
7108 N. Fresno St., Ste. 305 - Fresno, CA 93720
or fax to (559) 435-7138

For more information, contact the BIA office at 559/261-9344